هيئة جودة التعليم والتدريب
Education & Training Quality Authority
Kingdom of Bahrain - مملكة البحرين

Qualification Placement Decision

Profile of Placed Qualification	
Placement ID	Q21-010
Institution Name	Regal Gulf Training Centre
Listing ID	IL20-001
Qualification Title	Level 3 - Award in Office Applications
NQF Level	3
NQF Credit	12
Sector	Vocational Education and Training
Regulatory Body	Ministry of Labour
Licensing Body	Ministry of Labour
Qualification Approval Number	DVIA-N/2022/06
Qualification Description	The Level 3 - Award in Office Applications offered by Regal Gulf Training Centre (RGTC) is designed to provide graduates with a range of fundamental knowledge and skills related to office applications, including word processing applications, spreadsheet applications, email applications, and presentation applications. Graduates of this qualification would be able to apply the acquired knowledge and skills to work-related

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	environments. The qualification is delivered in English and is comprised of 12 NQF Credits.
Delivery Mode	On-Campus
Attendance Mode	Part-Time
Target Learners	This qualification is designed for learners at the age of 18 and above who aspire to develop their knowledge and skills on office applications or learners who seek to progress in their careers.
Overall Validation Judgement The Level 3 - Award in Office Applications offered by Regal Gulf Training Centre sufficiently meets all of the Validation Standards, and thus the Overall Judgement is: 'Valid' and to be placed on NQF Level 3.	